



**CALIFORNIA FAIR POLITICAL PRACTICES COMMISSION**  
1102 Q Street • Suite 3050 • Sacramento, CA 95811 • (916) 322-5660

## Grievance Procedure under the Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination based on disability in the provision of services, activities, programs, or benefits by the Fair Political Practices Commission ("FPPC").

The complaint should be in writing and contain information about the alleged discrimination, such as the name, address, phone number of the complainant, and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or designee as soon as possible, but no later than 60 calendar days after the alleged violation to:

**FPPC ADA Coordinator, Fair Political Practices Commission**  
**1102 Q Street, Suite 3050, Sacramento, CA 95811**  
**Phone: (279) 237-5915**  
**Email: [ADACoordinator@fppc.ca.gov](mailto:ADACoordinator@fppc.ca.gov)**

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or designee will contact the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the contact, the ADA Coordinator or designee will respond in writing, and where appropriate, in a format accessible to the complainant. The response will explain the position of the Fair Political Practices Commission and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or designee does not satisfactorily resolve the issue, the complainant and/or designee may appeal the decision within 15 calendar days after receipt of the response to the General Counsel or designee.

Within 15 calendar days after receipt of the appeal, the General Counsel or designee will contact the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the contact, the General Counsel or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.



**CALIFORNIA FAIR POLITICAL PRACTICES COMMISSION**  
1102 Q Street • Suite 3050 • Sacramento, CA 95811 • (916) 322-5660

All written complaints received by the ADA Coordinator or designee, appeals to the General Counsel or designee, and responses will be retained by the FPPC for at least three years.

Last Updated: October 22, 2025